

DAVIES LIBRARY

February 13, 2019 6:30 p.m.

Prepared by Joe Healy

Meeting is called to order 6:42 p.m.

No public comments

Kandis Barrett attended meeting as a future Trustee.

It was mentioned that Board needs to share contact info with one another.

Comments on Director's Report—

Discussion of insurance inspector, who reported the Library has to do something about the power strip connected to a power strip. Laura reported that we're going to change that by adding outlets. Town will recommend or choose an electrician.

Folding tables—we have 5 tables, more are needed (7 would be good) for end of April Book Sale.

Pettyco Junction—Ask Jim Rust for carafes of coffee for Town Meeting Bake Sale. Joe will speak with Jim.

Larger sign is needed at the front entrance so patrons know they can enter through the town clerk's office.

Laura reported that meeting minutes are posted in the library and on the website.

OLD BUSINESS

Town Meeting Bake Sale, people are baking food and there is a sign-up in the Library. We provide all the setup for the bake sale.

Town Meeting Brunch—Each trustee will bring a dish. Also we will ask Jennifer Smith and Roberta Gillet for assistance. Brunch food, fruit salad, white chili, frittata, rolls, bread with pesto, pasta salad, cold salad. Colleen will talk with Kevin Colby about trash and setting up a table for baked goods. Library has plates and flatware, cups for coffee. Library staff will get set up in the kitchen. \$75 for Uncommon Folk, music entertainment.

Food Truck Event—Mo's Backyard BBQ committed to Friday, June 7. Vendor gives 10 % of sales to the Library. Stowe Cider may come and they have a catering license. Derek from Genuine Jamaican said that Catamount has concession license for alcohol sales. Matt Barrett, Vermont Foodie Stand might be interested? Kandis will check with him.

Joe will talk with Catamount Arts Jody Fried about concessions to find out what they do at Dog Mountain. Library has a 10-by-10 tent but we can find out about using the fire barn.

BYLAWS:

Laura found a 2008 copy and a 2004 copy. Laura offered feedback/input on updates, which were discussed: Nominating committee would be a helpful idea; we already have a sufficient book-selection committee; change Librarian to Library Director and the part about “keep hiring and supervision of staff”; board consists of 6 members, we should change to 7, meaning we need 1 more member; Nicole Begin is Secretary, Mary Joe is Treasurer; Kandis Barrett and Caroline are now Co-Chairs. Trustees will bring up to date who is co-signer for Library business; Kim Willey is the signer; Nancy and Hannah will be removed from power of signature. Treasurer in consultation with bookkeeper will provide monthly accounting. Board meeting should be monthly, third Wednesday of the month at 6:30 p.m. in the Library. We will keep abiding by Robert’s Rules of Order. Next revision will be 2024. Laura will make changes/amendment, checking with Nicole on how to disseminate the revised Bylaws.

CANDIDATES FOR BOARD VACANCY? A number of names were suggested and trustees offered to find out if they’re interested.

LOCK FOR FRONT DOOR: Programmable keypad? \$700 and \$1,000, Carolyn found out. Joe will talk with Jim Hutchins about a keypad.

LITTLE LENDING/FREE LIBRARY OR BOOK DROP: Dave Morrison volunteered to build one, or could we get the woodworking/Capstone class to build one; or a book-drop box similar to what St. Johnsbury has? Or a metal book drop, such as those available from Lowes for \$200.

Date for next meeting—Wed March 20.

Adjourn at 8:04 by Colleen, Caroline seconded.